**The SWFL 100 Event Submission Template**

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| --- | --- |
| Event Name |  |
| Date |  |
| Event Time | *Start / End Times* |
| Description | *Must be 100 words. The SWFL 100 team reserves the right to edit content.* |
| Photo | *Photo should be horizontally oriented.*  *It needs to be sized to 700 pixels wide x approximately 500 pixels tall* |
| Photo Caption / Credit | *Names in photo and give credit to photographer, if appropriate* |
| Link to Register |  |
| Price |  |
| Location |  |
| Public Information Phone / Email |  |
| Submitted by | *Your name* |
| Editorial Email / Phone for Question | *What links do we need to include?* |